

**CONSTITUTION & BYLAWS OF THE SONS AND DAUGHTERS  
OF THE 103rd REGIMENT O.V.I.  
As of August, 2010**

**CONSTITUTION**

By virtue of the original Veterans, this organization shall be know as, "Sons & Daughters of the 103rd Regiment O. V. I."

The object of said organization is: To commemorate the lives and deaths of the soldiers of this famous and illustrious 103rd Regiment O.V. I.

To perpetuate the said Regiment.

To meet and greet the descendants of this grand regiment and their families, and

To enjoy a most social outing on Lake Erie's shore, semi-annually.

**BY-LAWS**

**ARTICLE I - MEMBERSHIP**

**Section I - Eligibility by Lineal Descendancy.**

All sons and daughters, grandsons and daughters, great grandsons and daughters and all future generations of Veterans of the said 103rd Regiment O.V.I. shall be members of, and constitute the said organization, "The Sons and Daughters of the 103rd Regiment O.V.I."

**Section II - Eligibility by Marriage.**

(A) A husband of a daughter, granddaughter or great granddaughter or a successive genital daughter of a Veteran of the said 103rd Regiment O.V.I. shall be eligible for membership in the said "Sons and Daughters of 103rd Regiment O.V.I." during his habitation with her; in event of her death, he having become a member of the said organization, he shall continue a member of the said organization during his widowhood, and until such time he remarries a woman not a direct descendant of said Regiment.

(B) A wife of a son, grandson, great grandson, or a successive genital son of a Veteran of the said 103rd Regiment O.V. I. shall be eligible for membership in the said "Sons and Daughters of 103rd Regiment O.V. I." during her habitation with him; in event of his death, and she having been a member of said organization, she shall continue a member of the same during her widowhood and until such time she remarries a man not a direct descendant of the said Regiment.

**Section III - Adopted Children.**

Adopted children of descendants of Veterans if the 103rd Regiment O.V. I. shall also be members of said organization with all rights and privileges.

#### **Section IV - Associate Members.**

(A) The widow or widower of a deceased lineal descendant of a Veteran of the 103rd Regiment O.V.I., with children, grandchildren, great grandchildren, or successive genital children, in the event of his or her remarriage shall together with the newly acquired spouse become an Associate member of said organization and shall have all the privileges of active members except voting powers and holding an elected office.

(B) Foster children of a descendant of 103rd shall be Associate Members and shall have all rights and privileges of said organization except voting and holding an elected office. When said children become of legal age (21) or become married such rights and privileges become null and void.

(C) A descendant of said Veterans who marries a man or woman with a child who is not legally adopted, the child shall have all rights and privileges except voting and holding an elected office.

(D) Associate Membership shall be so stated in the membership book.

(E) The children of an associate member not being a lineal descendant of a Veteran of the 103rd regiment O.V.I. shall have all the rights and privileges of said organization, except voting and holding an elected office. When said child becomes of age (21) or married, such rights and privileges become null and void.

(F) When a descendant of the 103rd O.V.I. becomes formally engaged to be married, the engaged spouse of the descendant shall be given the status of that of an associate member and shall be given permission to have his engaged spouse considered a Neophyte.

### **ARTICLE II REGISTRATION AND FINANCE**

#### **Section I - Fixing of Registration Fees**

The registration fees of said organization shall be fixed from time to time and shall not exceed an amount to meet the necessary expenses of said organization. A member shall be considered in good standing upon payment of said registration fees.

#### **Section II - Registration fees for Absentees**

Absentee members are gratefully asked to pay registration fees in accordance with our organization; they shall receive a badge and receipt and shall be considered in good standing.

#### **Section III - Income**

All income received from the Sons and Daughters activities (registration, dinners, dances, candy stand, raffles) with the exception of the Mess Hall, shall be turned over to the Treasurer of said organization. At the conclusion of Camp Week all money except \$300 shall be turned over to the Company Treasurer by September 15. A detailed statement shall be made available in the Sons and Daughters audit.

#### **Section IV - Auditing Committee**

There shall be an Auditing Committee consisting of three members to audit the Treasurer's books. (See Article V, Section I.)

### **ARTICLE III BASIC ORGANIZATION OF SONS & DAUGHTERS**

#### **Section I - Reunions**

The said Sons and Daughters of the 103rd Regiment O.V.I. shall meet semi-annually.

(A) Firstly, from the second Tuesday in August, to continue for one week upon our most beautiful grounds, located in Lorain County, Sheffield Township; this being the lake front property and the regular reunion of the 103rd Regiment O.V.I..

(B) Secondly, February or the closest date available to the 22nd in regular and businesslike manner.

#### **Section II - Business Meetings**

(A) All business of the Sons and Daughters Organization shall be conducted at the annual meeting during Camp Week. Said meeting, by tradition, shall be at 2:00 p.m. on Saturday of Camp Week.

(B) All business meetings shall be governed by Robert's Rules of Order.

#### **Section III - Closed Dates**

(A) Camp Week shall be from 12:00 noon on Tuesday until the conclusion of the flag Lowering on Sunday.

(B) Only members and registered Associate Members of the 103rd Regiment O.V.I. shall be permitted on the grounds between 12:00 noon on Tuesday to the conclusion of Flag Lowering on Sunday.

#### **Section IV - Voting**

(A) Any member (excluding Associate Members) upon reaching age 12 shall be given voting rights.

(B) A member must be in good standing to vote.

#### **Section V - Amendments**

(A) All proposed amendments to these By-laws must be presented to the Constitution Committee for their consideration and refinement. Any refinement suggested by the Constitution Committee must be subject to the approval of the originator. The Constitution Committee must then publish the proposed amendment in an issue of the

"Assembly Call" which must be prior to any action taken at a Sons and Daughters meeting.

(B) The by-laws may be amended by an affirmative vote of two-thirds of the members in good standing at any regular meetings during our August reunions.

### **Section VI - Rights and Privileges**

(A) All members and associate members of the Sons and Daughters of the 103rd Regiment O.V.I. are given the right to participate in all Sons & Daughters activities, the qualified use of the ground facilities, and are permitted to bring guests to the grounds at all times except the closed time of Camp Week.

(B) Members should be in good standing to receive the above rights and privileges.

### **Section VI - Officers**

(A) The elected officers of the said "Sons & Daughters" of the 103rd Regiment O.V.I. shall consist of: President, First, Second, Third, Fourth and Fifth Vice Presidents, Secretary - Treasurer

(B) The appointed officers of said organization shall be: Chaplin, Grounds Keeper, Mess Hall Captain, Parliamentarian, Sergeant at Arms

(C) All officers, committee members, and chairman shall serve without compensation.

## **ARTICLE IV ELECTION OF OFFICERS**

### **Section I - Nominating Committee**

The president shall appoint a committee of three to serve as a Nominating Committee whose membership will be known a year before, so that said committee can communicate with members of Sons and Daughters to give their suggestions. No member of the committee can be considered for office for the forthcoming year unless nomination comes from the floor.

### **Section II - Duties of Nominating Committee**

The Nominating Committee shall use it's best efforts to obtain the names of members willing to hold office for the next year and present those names to the membership at its annual meeting. There will also be opportunity for nominations from the floor.

## **ARTICLE V DUTIES OF OFFICERS**

### **Section I - President**

Duties of the President shall be to preside at all regular meetings; to preserve order and decorum therein; to appoint all committees (See Article VI); to sign all orders of the Treasurer for the appropriation of monies; to act as judge and appoint all tellers at all

regular elections; to see to having all necessary arrangements made for the comfort and entertainment of all the members of the said 103rd Regiment O.V.I.; to assure that flag lowering and programs are held each day of Camp Week; to assist in any way possible to make our annual reunion during August and February a success and a pleasure to all members attending them, in so far as possible.

## **Section II - First Vice President**

Duties of the First Vice President shall be to preside in the absence of the President; to handle all arrangements for the Monday evening program; to perform all other services required of him by the President.

## **Section III - Second Vice President**

Duties of the Second Vice President shall be to handle all arrangements for the Tuesday evening program; to perform all other services required of him by the President.

## **Section IV- Third Vice President**

Duties of the Third Vice President shall be to handle all arrangements for the Wednesday evening program; to perform all other services required of him by the President.

## **Section V - Fourth Vice President**

Duties of the Fourth Vice President shall be to handle all arrangements for the Friday evening program; to perform all other services required of him by the President.

## **Section VI - Fifth Vice President**

Duties of the Fifth Vice President shall be to have charge of the Children's Hour during the annual encampment; to handle a program put on by the children on Saturday night of Camp Week; to perform all other duties required of him by the President.

## **Section VII - Secretary-Treasurer**

Duties of the Secretary-Treasurer shall be to keep a true record and account of the proceedings and money of said organization Sons & Daughters; to hold funds. (See Article II, Section III); to pay no money except upon requisition made in the regular form by the said organization and counter signed by the President; to order appropriate badges for each reunion, of different colors and wording to designate veterans, Sons and Daughters, and Associate Members, to be ready for distribution July 4th.

## **Section VIII - Chaplin**

Duties of the Chaplain shall be to perform chapel services at our annual reunions in August and February, or to arrange for other capable persons to perform the service.

## **Section IX - Mess Hall Captain**

Duties of the Mess Hall Captain shall be to hire three or four cooks, or as many as seems necessary; to act as hostess for mess hall and to take care of all money, buying of food and preparing menus with the help of the head cook; to keep the prices as reasonable as

possible; to keep a complete record of food planning, purchasing, attendance, and surplus.

## **ARTICLE VI COMMITTEES AND CHAIRPMANSHIPS**

### **Section I - Executive Committee**

(A) There shall be an Executive Committee consisting of the President, who shall be chairman, and two appointed officers appointed by the President. Said committee shall have power to act for the members in all matters during the interim between the annual meetings.

(B) The Executive Committee shall have supervision over the finances of the organization and designate a system for the keeping of accounts.

### **Section II - Auditing Committee**

Refer to Article II, Section IV

### **Section III - Nominating Committee**

Refer to Article IV, Section I & II

### **Section IV - Constitution Committee**

The President of the Sons and Daughters shall appoint a Constitution Committee of four (4) members and the Sons and Daughters Parliamentarian (none of whom may be Associate Members) to study the Constitution and By-laws of the Sons and Daughters for purpose to improve the Constitution and By-laws and to present all proposed revisions for a vote at the Sons and Daughters meeting. The Constitution Committee shall also serve as interpreters of the Constitution if such is needed.

### **Section V - Candy Stand**

The chairman of the concession stand shall be appointed by the President. The chairman shall have full responsibility for maintenance and operation of the stand. He shall procure and sell refreshments, keeping record of same.

### **Section VI - Sergeant at Arms**

The President of the Sons and Daughters may appoint a member or members, none of whom may be Associate Members, to be the Sergeant at Arms of the 103rd O.V. I. His or her responsibility shall be to police the grounds during Camp Week; to see that only members in good standing vote; to see that all Associate Members are registered; to see that no disturbance occurs during any Sons and Daughters sponsored program; to help enforce 103rd Ground Rules and to perform tasks so designated him by the President of the Sons and Daughters.

### **Section VII - Groundskeeper**

The President of the Sons and Daughters of the 103rd O.V.I. may appoint a member or members of said organization to be Groundskeeper. His or her responsibilities shall be to see that all needed facilities be ready for any Sons and Daughters sponsored programs; to perform any other tasks so designated to him by the President of the Sons and Daughters.

### **Section VIII - Other Committees**

There shall be any other committees or chairmanships the President of the Sons and Daughters deems necessary.